

This serves as an agreement that you wish to hire \_\_\_\_\_, an independent contractor of SFL Notary & Credit Solutions, LLC, who is authorized to perform marriages in the State of Florida.

**Location of Wedding.** Name of Venue: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_

**Wedding Date & Time.** Officiant will arrive 30 minutes prior to this time.

Date: \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ am/pm

**Rehearsal.** Will officiant need to attend wedding rehearsal?

- No
- Yes, but officiant does not need to attend.
- Yes, we want the officiant to attend (0-25 miles from 33318). \$35
- Yes, we want the officiant to attend (26-50 miles from 33318). \$70
- Yes, we want the officiant to attend (51-75 miles from 33318). \$120
- Yes, we want the officiant to attend (through FaceTime, WhatsApp, or Skype). \$15

NOTE: We do not travel more than 75 miles from 33318 for marriage ceremonies unless a night hotel stay is arranged. Please call us at (407) 796-1776 in you would like this request fulfilled.

**Rehearsal Date & Time.** \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ am/pm

We do not charge a fee per county, thus we will only service Miami-Dade, Broward, and Palm Beach County for marriage ceremonies.

Are you any of the following?

- Military
- Nurse
- Fire, Police, EMT/ EMS
- Teacher

Will the ceremony be on a boat or someplace else where the officiant is unable to leave immediately after the ceremony?

- Yes. For how many hours? \_\_\_\_\_
- No

**Terms of Agreement.** This agreement is made between SFL Notary & Credit Solutions, its independent contractor, \_\_\_\_\_ (the “Officiant”), and the clients identified within this contract below (“Clients” or “Client”) with respect to Client’s wedding ceremony scheduled as detailed above (the “Event”).

**SERVICES.** Officiant hereby agrees to render wedding officiant services (“Services”) for client at the date, time, and location as specified in this Agreement.

**SCHEDULE.** The “Ceremony Start Time” is considered the anticipated Start Time and not Guest “Arrival” or “Invitation” time. Client agrees that the Event shall begin within thirty (30) minutes of the “Ceremony Start Time” as specified in the Agreement. Anything after the 30 minute window, there will be a \$25 fee for every 15 minutes that will be due BEFORE the Officiant will sign the license. Officiant will arrive 30 minutes prior to the projected start time.

**CHANGES.** Changes to this Agreement including, but not limited to the date, time, and/or location of the Event must be communicated in writing by Client and approved by Officiant by filling out the Reschedule Form before it is confirmed.

**FEES AND DEPOSIT.** A non-refundable deposit equal to seventy-five (\$75) dollars is to be paid upon execution of this Agreement at which point Officiant will commence services. The full balance of any unpaid fees including ceremony fees, rehearsal fee, if applicable, and/or travel fees, if applicable, shall be received by Officiant no later than 2 weeks prior to the start of the Event. If Client fails to remit payment as specified, Officiant shall have the right to immediately terminate this Agreement without further obligation to refund money, including the aforementioned deposit, or to perform Services at the Event. If wedding takes place on a boat, or other place where Officiant cannot leave right after the ceremony, then there will be an extra \$25 fee per hour. Deposit is transferable to another date and time as long as Client requests change in writing at least seven (7) days prior to the Event date and Officiant is available. If Officiant is not available at the new date and/or time, a new officiant will be booked via SFL Notary & Credit Solutions, LLC otherwise all fees paid in excess of the Deposit will be refunded within 60 days upon request from Client.

**ADDITIONAL FEES.** If the Event location (the “Venue”) charges a fee for parking, Client is responsible to have Officiant’s parking fee validated or to provide payment to cover the parking fee.

**FORMS OF PAYMENTS.** Deposit may be made electronically via Square (invoice to be emailed to Client) or by cash. Payments by Client other than the Deposit shall be made by Cash or emailed invoice. **NO CHECKS WILL BE ACCEPTED.**

**CANCELLATION AND REFUNDS.** Cancellations must be communicated in writing by filling out the cancellation form. If written notice of Cancellation of Services is provided by Client at least fourteen (14) days prior to the Event date, all fees paid in excess of the Deposit will be refunded within 60 days. If written notice of Cancellation of Services is provided by Client less than seven (7) days prior to the Event date, Client shall be responsible for full payment of Services, except for travel fees, if applicable and will be billed for any unpaid amount. If written notice of Cancellation of Services is not provided by Client, Client shall be responsible for full payment of services, including travel fees, if applicable and will be invoiced for any unpaid amount. In the unlikely event that the Officiant is unable to perform the ceremony for unforeseen circumstances (i.e. hospitalization, automobiles accident, and/or transportation breakdown, etc.), reasonable attempts will be made to book another Officiant for the Client at no additional cost. In the event Officiant must cancel this Agreement for Services, Client shall be refunded the full fees paid for the Services within 60 days.

**MARRIAGE LICENSE.** It is the responsibility of the Client to acquire a valid marriage license at least 72 hours BEFORE the Event start time, and have the marriage license at the Event when the Services are rendered. Client agrees to send by text or email a photo of the license as soon as they receive it. Client agrees that failure to have a valid marriage license at the time of the Event means that the Officiant cannot legally perform the ceremony. Officiant will perform a symbolic ceremony, which will have no legal merit. Officiant will complete and sign the marriage license on the day of the Event and will return the completed license to the Client post ceremony. It will be the responsibility of the Client to return the marriage license to the clerk of court of the county it was issued. Cost for any replacement license will be the responsibility of the Client and a new notary fee will be charged for the completion of a new license. For privacy reasons, Officiant does not maintain copies of the marriage license.

**ADDITIONAL TERMS.** If the Event includes a sand ceremony, unity candle and/ or any other special feature, Client is responsible for furnishing all equipment needed to perform such feature(s).

**RIGHT TO BRING ASSISTANT & IMAGE RELEASE.** Client agrees that Officiant may use any images and stories from the Event for any means of promotion, including advertising and display on websites, unless otherwise stated by the Client. Clients waive any right to payment, royalties or any other consideration for the use of the images or stories. Clients agree that the Officiant may bring an assistant to take photos and/or videos during the ceremony, and may use this media for any means of promotion, including advertising and display on websites, unless otherwise stated by us.

**LIMITATION OF LIABILITY.** Clients agree that to the fullest extent permitted by law, Officiant shall not be liable for any claims for emotional distress, mental anguish, consequential damages, lost profit, loss of enjoyment, lost revenues, replacement costs, compensatory damages and/or punitive damages, whether or not foreseeable and/or arising from any negligent act or omission on the part of any person. Officiant's liability for any claim, breach or damage by reason of any act or omission shall be limited to repayment of sums paid by Clients only.

**INDEMNITY.** Clients agree to indemnify, defend and hold harmless Officiant and its employees, agents, independent contractors, officers, directors, members and/or manager for any injury, property damage, liability, claim or other cause of action arising out of and/or related to the actions of Client's or Client's guests.

**ACTS OF GOD.** No party to this Agreement shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to, acts of God (such as natural disasters), fire, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.

**GOVERNING LAW.** The validity, construction and enforceability of this Agreement shall be governed in all respects by the laws of the State of Florida.

**ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties, and supersedes all prior agreements whether oral or written concerning the subject matter of this Agreement.

**TRAVEL.** The Officiant will only travel up to 75 miles to perform a ceremony. If the ceremony is on a boat, the departure location must be within 75 miles.

**OTHER TERMS.** All parties agree that this shall be the sole binding agreement, relating to the performance or officiating of the ceremony, between all parties involved and may only be altered, amended or invalidated by a separate written agreement executed by all parties to this original agreement. No verbal, non-written, or other informal agreement shall apply or be held binding by either party.

Celebrant #1 Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: (    ) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Celebrant #2 Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: (    ) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Invoice for deposit will be emailed within 24 hours of submitting this contract. Date will not be blocked until deposit has been paid by the due date on the invoice. If deposit is not made by date due, then this contract shall be null and void and Officiant will not have any further contract with the couple. Approximately 2 weeks before the ceremony date, you will receive an invoice for the remainder to be paid no later than the date on the invoice. If paid later than that date, you will receive another invoice for a \$25 late fee.

Please provide your mailing address below:

\_\_\_\_\_  
\_\_\_\_\_

**Invoicing and Payment.** I wish to be invoiced for the following (you will automatically be invoiced for the nonrefundable retainer of \$75):

- Payment in full
- Elopement (wedding in 5 days and within 25 miles of 33318) \$100 [flat fee]
- Boat wedding (or any place officiant cannot leave immediately after ceremony) +\$25 fee per hour while remaining on vessel
- Holiday or Hallmark/Special Day fee +\$50

Note: We do not do destination weddings, unless Florida is your destination state.

SFL Notary & Credit Solutions, LLC

[www.sflncs.com](http://www.sflncs.com)

[emailus@sflncs.com](mailto:emailus@sflncs.com)

Phone: (407) 796-1776

Don't forget your marriage license!

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